

January 2, 2019

Meeting of the Clayton County Board of Supervisors at their office, 600 Gunder Road, Elkader, Iowa.

Present: Steve Doeppke, Sharon Keehner, and Ray Peterson.

Guests: Mallory Hanson, Jenna Pollock, Pat McTaggart, Justin Flage, Sue Meyer, Alex Rikken, Adam Watkins, Maureen Melson

Auditor Jennifer Garms convened the Board of Supervisors and asked for a motion to appoint a Chairperson. Keehner moved, seconded by Doeppke to appoint Ray Peterson as Chairperson. Ayes: Doeppke, Keehner, Peterson. Motion carried. Peterson assumed the chair.

Doeppke moved, Keehner seconded to appoint Keehner as Vice-Chairperson. Ayes: Doeppke, Keehner, Peterson. Motion carried.

Peterson moved, Doeppke seconded to table appointment of Board member to the Turkey River Recreational Corridor Board. Ayes: Doeppke, Keehner, Peterson. Motion carried.

Peterson moved, Keehner seconded to set board meeting dates for Mondays, Wednesdays, and Fridays in January excluding January 16, 2019. Ayes: Doeppke, Keehner, Peterson. Motion carried.

Keehner moved, Doeppke seconded to make the following appointments of Supervisors to various boards and commissions. Ayes: Doeppke, Keehner, Peterson. Motion carried.

Steve Doeppke

- Northeast Iowa Agency on Aging
  - Northeast Iowa 3A Building Board
- Winneshiek County Solid Waste Agency
- Law Enforcement Center Building
- Northeast Iowa Community Action Board
- REAP
- 1st Judicial District Department of Corrections Board
- Northeast Iowa Juvenile Detention Board
- Iowa Workforce Development Board

Sharon Keehner

- County Economic Development Board
  - County Economic Development Revolving Loan Board
  - County Economic Development Housing Advisory Committee
- E-911 Board
- Emergency Management Agency
  - County Disaster Recovery Committee

- County Social Services Mental Health Region
- Northeast Iowa Behavioral Health Center
- HAWC Partnerships for Children
- Substance Abuse Services for Clayton County
- Scenic Acres Facility

Ray Peterson

- Northeast Iowa Regional Housing Trust Board
- Upper Explorerland Regional Housing Authority Board
- Upper Explorerland Regional Planning Commission
  - UERPC - Executive Board
- Upper Explorerland Transportation Policy Board
- County Courthouse & Office Buildings
- County Farmland
- Resource Conservation and Development Board
- Turkey River Watershed Management Authority
- Upper Explorerland Revolving Loan Fund Board

Keehner moved, Doeppke seconded to acknowledge the following holidays for 2019 as stated in the employment policy. Ayes: Doeppke, Keehner, Peterson. Motion carried.

- President's Day – Monday, February 18, 2019
- Good Friday – Friday, April 19, 2019
- Memorial Day – Monday, May 27, 2019
- Independence Day – Thursday, July 4, 2019
- Labor Day – Monday, September 2, 2019
- Veterans' Day – Monday, November 11, 2019
- Thanksgiving – Thursday, November 28, 2019 and Friday, November 29, 2019
- Christmas – Tuesday, December 24, 2019 and Wednesday, December 25, 2019
- New Year's Day – Wednesday, January 1, 2020

Peterson moved, seconded by Keehner moved to designate the Clayton County Register, Guttenberg Press and The Outlook as official county newspapers for 2019. Ayes: Doeppke, Keehner, Peterson. Motion carried.

Keehner moved, seconded by Doeppke to set the county mileage reimbursement rate at \$.39/mile for 2019. Ayes: Doeppke, Keehner, Peterson. Motion carried.

Peterson moved, seconded by Keehner to approve resolution #1-2019 "Determining Number of Deputies, Assistants, and Clerks of the Elected Offices." Roll Call Vote: Doeppke-aye, Keehner-aye, Peterson-aye. Motion carried.

RESOLUTION #1-2019  
DETERMINING NUMBER OF DEPUTIES, ASSISTANTS,  
AND CLERKS OF THE ELECTED OFFICES

WHEREAS, in accordance with Chapter 331.903.1 of the Iowa Code the Board of Supervisors is to determine the number of deputies, assistants and clerks of the elected offices and upon appointment by the elected officer approve the appointment of deputies, assistants and clerks,

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clayton County, Iowa, that the following determination is made regarding the number of deputies, assistants and clerks of the elected offices:

Attorney – Assistant (1): Zachary Herrmann; Clerk (1): Sarah Whittle  
Auditor – Deputy (3): Peggy Lane, Taylor Alexie, Amy Bahnsen  
Recorder – Deputy (2): Rhonda Donlon, Debra Tyer  
Sheriff – Deputy (11): Steve Holst, Shawn Boeke, Brent Ostrander, Mark Kautman, Randall Klein, Craig Johnson, Jedidiah Jones, Matthew Moser, Jack Ostrander, Tim Engelhardt, Dylan Rumph; Assistant (1): Chad Werger (Jail Admin/911); Clerk (2): Tammy Sylvester, Jan Heck  
Treasurer – Deputy (5): Jane Wilke, Larita Hamlett, Maureen Schroeder, Sandra Ashline, Cathy White

Keehner moved, seconded by Doepcke to approve resolution #2-2019 “Construction Evaluation- CAFOs.” Roll Call Vote: Doepcke-aye, Keehner-aye, Peterson-aye. Motion carried.

#### RESOLUTION # 2-2019 CONSTRUCTION EVALUATION - CAFOs

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2019 and January 31, 2020 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CLAYTON COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Doepcke moved, seconded by Keehner moved to approve resolution #3-2019 "Designation of Depositories." Roll Call Vote: Doepcke-aye, Keehner-aye, Peterson-aye. Motion carried.

RESOLUTION # 3-2019  
DESIGNATION OF DEPOSITORIES

BE IT RESOLVED, that the Board of Supervisors of Clayton County, Iowa, approve the following list of financial institutions to be depositories of the funds of Clayton County, Iowa, in accordance with all provisions of the Code of Iowa (2009), Chapter 12C. The named county officer is hereby authorized to deposit funds in amounts not to exceed the maximum approved for each respective financial institution.

County Officer	Institution	Home Office Location	Amount not to exceed
Auditor	Central State Bank	Elkader	\$15,000
Recorder	Central State Bank	Elkader	\$200,000
Sheriff	Central State Bank	Elkader	\$250,000
Sheriff	FreedomBank	Elkader	\$20,000
Treasurer	Central State Bank	Elkader	\$15,000,000
Treasurer	Citizens State Bank	Strawberry Point	\$5,000,000
Treasurer	Community Savings Bank	Edgewood	\$3,000,000
Treasurer	Farmers Savings Bank	Colesburg	\$5,000,000
Treasurer	Community Savings Bank	Garnavillo	\$400,000
Treasurer	Luana Savings Bank	Luana	\$5,000,000
Treasurer	FreedomBank	Elkader	\$15,000,000
Treasurer	Peoples State Bank	Guttenberg	\$1,750,000
Treasurer	Fidelity Bank & Trust	Guttenberg	\$1,500,000
Treasurer	IPAIT	Des Moines	\$5,000,000
Treasurer	Bank of America	Des Moines	\$2,000,000

Keehner moved, seconded by Doepcke to appoint Danny Williams as Weed Commissioner for 2019. Ayes: Doepcke, Keehner, Peterson. Motion carried.

Doepcke moved, seconded by Keehner to appoint Craig B. Thompson, DO, as Medical Examiner for Clayton County; Nikolas May, MD and Nathan Shaw, MD as Deputy

Medical Examiners for Clayton County; and all other doctors of Clayton County as assistants. Ayes: Doeppke, Keehner, Peterson. Motion carried.

Keehner moved, seconded by Doeppke to approve claims as presented. Ayes: Doeppke, Keehner, Peterson. Motion carried.

Peterson moved, seconded by Keehner to make the following appointments of citizens to boards and commissions. Ayes: Doeppke, Keehner, Peterson. Motion carried.

- Civil Service Commission (Term Ending 12/31/2024):
  - Tom Crandall, Volga
- Compensation Board (Term Ending 6/30/2021):
  - Gary Bowden, McGregor
- Conservation Board (Term Ending 12/31/2023):
  - Pam Vaske, Strawberry Point
- Planning and Zoning Commission (Term Ending 12/31/2023):
  - Mike Tucker, Strawberry Point
- Upper Explorerland Enhancement Committee (Term Ending 12/31/2019):
  - Jenna Pollock, Elkader
- Upper Explorerland Regional Planning Commission (Term Ending 12/31/2021):
  - Dan Canton, Monona
- Upper Explorerland Revolving Loan Board (Term Ending 12/31/2019):
  - Ray Peterson, Elkader
- Veteran's Affairs Commission (Term Ending 12/31/2021):
  - Pat McTaggart, Elkader

Recorder Sue Meyer and Fidar Technologies Representatives presented the server upgrade for the Recorder's Office.

The Board worked on the FY2020 County Budget.

Attest:

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Ray Peterson  
Chairperson, Board of Supervisors

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Jennifer Garms  
Clayton County Auditor