



## Clayton County Emergency Management Commission Minutes January 26, 2021

### **Call meeting to order**

Meeting was called to order at 1902 by Chairman Josh Pope.

### **Roll call of voting members**

Marcus Kahrs (St. Olaf), Travis Torkelson (Farmersburg), Sheriff Mike Tschirgi (CCSO), Josh Pope (Chair, Elkader), Bill Frommelt (Guttenberg), Dean Courtnage (Strawberry Point), Jerry Schroeder (Luana), Valerie Cromer (Vice-Chair, Garnavillo), Carrie Taylor (Volga), Nioka Schroeder (Garber), Sharon Keehner (BOS), Sarah Moser (Secretary).

### **Approval of Agenda**

Motion by Bill Frommelt to approve the agenda, second by Valerie Cromer, motion carried unanimously.

### **Approval of past meeting minutes**

Motion by Dean Courtnage to approve the minutes, second by Marcus Kahrs, motion carried unanimously.

### **Presentation and public comments on proposed budget for FY 2022 EMA budget review comments**

Sarah presented the proposed budget. No comments on proposed budget.

### **Close public hearing**

Public hearing closed by Chairman Josh Pope at 1908.

### **Review and approval/revision of FY 2022 budget**

Motion by Marcus Kahrs to approve the proposed budget for FY 2022 with salary for Sarah Moser being set at \$53,000, second by Valerie Cromer, motion carried unanimously.

### **Hazardous Mitigation Plan Update**

Robyn Reese stated she is continuing to update information for the plan. She would like to have a draft completed prior to the April meeting so we can review it at the meeting. Sarah will work with Robyn to follow-up with the cities who need to provide more



information. Sarah and Robyn will set up a zoom meeting for county officials to provide feedback and information for the plan as well.

### **Summary of work**

Sarah provided updates on meetings and activities since the last meeting.

### **COVID-19**

Sarah advised that she has been participating in the different healthcare meetings in the county regarding response and vaccine. There have been a lot of questions from first responders and the public. Discussion on different sites in the county that could be utilized should there be a need for vaccine clinics in other locations.

### **Open session/new business**

Carrie Taylor asked for assistance in creating ICS structure/list for Volga. Sarah advised she would be willing to assist with that project. The general information will then be provided to all commission members to utilize.

### **Close of meeting**

Motion to adjourn by Dean Courtnage, second by Carrie Taylor, motion carried unanimously.

Meeting adjourned at 1955.

Respectfully submitted,

Sarah Moser