



Clayton County Emergency Management Commission Minutes January 28, 2020

Call meeting to order

Meeting was called to order at 1900 by Chairman Marcus Kahrs.

Roll call of voting members

Josh Pope (Vice-chair, Elkader), Dan Torkelson (Farmersburg), Nioka Schroeder (Garber), Bill Frommelt (Guttenberg), Jerry Schroeder (Luana), Marcus Kahrs (Chair, St Olaf), Dean Courtnage (Strawberry Point), Ray Peterson (BOS), Chad Werger (CCSO), Sarah Moser (Secretary, EMA).

Approval of Agenda

Motion by Nioka Schroeder to approve the agenda, second by Dean Courtnage, motion carried unanimously.

Approval of past meeting minutes

Motion by Josh Pope to approve the minutes, second by Nioka Schroeder, motion carried unanimously.

Presentation and public comments on proposed budget for FY 2021 EMA budget review comments

Sarah presented the proposed budget. No comments on proposed budget.

Close public hearing

Motion by Bill Frommelt to close the public hearing at 1905, second by Ray Peterson, motion carried unanimously.

Review and approval/revision of FY 2021 budget

Motion by Jerry Schroeder to approve the proposed budget for FY 2021 with salary for Sarah Moser being set at \$50,500, second by Nioka Schroeder, motion carried unanimously.

Summary of work

Sarah provided updates on the trainings, meetings, exercises, and other events since the previous meeting.



Emergency Management Performance Grant (EMPG)

Sarah advised that the application for EMPG was submitted. Other than the standard plan updates that she has to complete, she is doing two additional projects. One will be a full-scale exercise with Clayton Ridge Community School. The other project is to create standard operating procedures for the damage assessment process in order to streamline Clayton County's response post disaster.

By-laws

Discussion was held on possible updates to the by-laws. Sarah will put together a draft to include update to the quorum number and electronic meetings for emergencies for the next meeting.

Official Publication for EMA

Discussion on publishing meeting information. Sarah will continue to publish as she has been with the only addition being social media.

Open session/new business

Iowa Homeland Security contacted Sarah about Clayton County housing a 6in pump that can be utilized during an emergency situation. Sarah will the MOU and make arrangements with CCSO to pick up the pump.

Close of meeting

Motion to adjourn by Josh Pope, second by Nioka Schroeder, motion carried unanimously.

Meeting adjourned at 1939.

Respectfully submitted,

Sarah Moser