

March 28, 2023

Meeting of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.

Present: Steve Doeppke, Ray Peterson and Doug Reimer

Guests: Bill Hoth, Joleen Jansen, Andy Loan, Patti Ruff, Casey Stickfort, Mike Tucker, Sarah Wennes, and Peggy K. Lane

Doeppke moved to approve the minutes of the March 21, 2023, meeting. Reimer seconded. Ayes: Doeppke, Peterson, Reimer. Motion carried.

Reimer moved to approve the claims of \$44,460.55 as presented. Doeppke seconded. Ayes: Doeppke, Peterson, Reimer. Motion carried.

Reimer moved to approve the appointment of Rita Dudley to the Historical Preservation Commission. Doeppke seconded. Ayes: Doeppke, Peterson, Reimer. Motion carried.

Sarah Wennes gave an overview of the services provided by Riverview Center.

Reimer moved, Doeppke seconded to approve Resolution 20-2023 "Sexual Assault Awareness Month Proclamation." Roll Call Vote: Doeppke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #20-2023  
SEXUAL ASSAULT AWARENESS MONTH PROCLAMATION

WHEREAS, sexual assault affects women, children and men of all racial, cultural, and economic backgrounds; and

WHEREAS, in addition to the immediate physical and emotional costs, sexual assault may also have associated consequences of post-traumatic stress disorder, substance abuse, depression, homelessness, eating disorders, and suicide; and

WHEREAS, sexual assault can be devastating not only to the survivor, but also for the family, friends, and community of the survivor; and

WHEREAS, since no one person, organization, agency, or community can eliminate sexual assault on their own, we must work together to educate our entire population about what can be done to prevent sexual assault, support survivors and their significant others, and support those agencies providing services to survivors.

NOW THEREFORE BE IT RESOLVED that we the Board of Supervisors in and for Clayton County, on behalf of all staff and citizens of Clayton County, do hereby proclaim the month of April, 2023 as "SEXUAL ASSAULT AWARENESS MONTH" in Clayton County, Iowa and encourage all citizens to learn more about preventing sexual violence.

Reimer moved, Doeppke seconded to approve Resolution 21-2023 "Requesting Funds for Educational Program From Winneshiek County Solid Waste Agency." Roll Call Vote: Doeppke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #21-2023  
REQUESTING FUNDS FOR EDUCATIONAL PROGRAM FROM  
WINNESHIEK COUNTY SOLID WASTE AGENCY

WHEREAS, Clayton County of Iowa is a participating jurisdiction in the Winneshiek County Area Solid Waste Agency Comprehensive Plan, and,

WHEREAS, the Winneshiek County Solid Agency (Agency) has established a program for disbursement of funds for educational purposes pursuant to Iowa Code 455B.310, and,

WHEREAS, a participating jurisdiction may use these funds for an education program designed to implement waste volume reduction and recycling requirements of comprehensive plans filed under Iowa Code 455B.306.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Clayton County, Iowa:

1. This participating jurisdiction does request that the Agency make an educational grant to this participating jurisdiction on a per capita basis in an amount to be determined by the Agency.

2. By acceptance of any of these funds, the undersigned entity does hereby acknowledge that it is obligated to use all funds for an educational purpose designed to implement waste volume reduction and recycling requirements of comprehensive plans filed under Iowa Code 455B.306.
3. The undersigned does further acknowledge and understand that in the event the proceeds from this grant are not used for an education purpose, these sums will be repaid to the Winneshiek County Solid Waste Agency, as the Agency may in fact have to remit these funds pursuant to Iowa Code 455B and 455E of the Iowa Code.
4. This entity does further agree that as a condition of receiving these funds, it will submit a Final report, prior to May 31<sup>st</sup>, setting forth in detail the application of the funds for educational programs. This report shall be filed in a form substantially similar to that which was provided to the entity with this request form.

Reimer moved, Doepcke seconded to approve Resolution 22-2023 “Osborne Welcome Center Campground – Destination Iowa Program Funds 2023.” Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried.

**RESOLUTION #22-2023  
OSBORNE WELCOME CENTER CAMPGROUND – DESTINATION IOWA PROGRAM FUNDS 2023**

WHEREAS, the Clayton County Conservation Board (CCCB) was awarded a Destination Iowa Grant in the amount of \$345,000 on March 1, 2023,

WHEREAS, due to federal requirements, the grant must be registered under a Unique Entity Identifier (UEI) number,

WHEREAS, the UEI for the CCCB is registered under the name Clayton County with Clayton County Conservation Board as a division name,

WHEREAS, the Clayton County Conservation Board had match funding secured in excess of \$317,500 as of the Destination Iowa application submission date of August 10, 2022,

WHEREAS, the Clayton County Board of Supervisors allocated up to \$200,000 of American Rescue Plan Funds for the project on September 13, 2022,

NOW THEREFORE BE IT RESOLVED Clayton County Board of Supervisors agree to the terms and conditions set forth in the agreement and authorize the Director of CCCB to sign the contract agreement on behalf of Clayton County and to administer and manage the grant effective March 1, 2023, the award date of Destination Iowa Funds.

Joleen Jansen provided information on a program being developed by the Clayton County Energy District to identify energy-burdened households with the goal of providing an “Extreme Clean Energy Home Makeover” to decrease their energy costs by improving energy efficiencies in the home.

Patti Ruff sought direction from the Board of Supervisors on whether to pursue rules governing the placement of campers on private property. Assessor Andy Loan provided perspective from a taxing point of view. Given the issues presented, the Board directed Ruff to talk to the Planning and Zoning Board and come back with recommendations.

Reimer moved, Doepcke seconded to approve Resolution 23-2023 “Approve Plans, Specifications and Final Opinion of Construction Costs.” Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried.

**RESOLUTION #23-2023  
APPROVE PLANS, SPECIFICATIONS AND FINAL OPINION OF CONSTRUCTION COSTS**

WHEREAS, the Clayton County Board of Supervisors, has hired Martin Gardner Architecture, P.C. to design an addition to and minor renovations of the existing Clayton County Secondary Roads maintenance building at 601 High Street NE, Elkader, Iowa.

WHEREAS, Martin Gardner Architecture, P.C. has provided the Board of Supervisors with the Plans, Specifications and Final Opinion of Construction costs for the above project in accordance to all Federal, State and Local Building codes.

BE IT HEREBY RESOLVED by the Board of Supervisors to approve the Plans, Specifications and Final Opinion of Construction Costs for the Clayton County Secondary Roads Shop Addition at 601 High Street NE, Elkader, Iowa as presented.

Doepcke moved, Reimer seconded to approve Resolution 24-2023 "Set Public Hearing and Letting of Bids for Clayton County Secondary Roads Elkader Maintenance Building." Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #24-2023  
SET PUBLIC HEARING AND LETTING OF BIDS  
FOR CLAYTON COUNTY SECONDARY ROADS ELKADER MAINTENANCE BUILDING

WHEREAS, Clayton County Board of Supervisors, hereafter referred to as 'the Board', has approved Plans, Specification and Final Opinion of Construction costs for an addition and minor renovations of the existing Clayton County Secondary Roads maintenance building at 601 High Street NE, Elkader, Iowa.

WHEREAS, the Board desires to advertise letting of bids for the above project.

WHEREAS, the Board desires to set date of mandatory pre-bid meeting for all General Contractors wishing to submit a bid on the above project.

WHEREAS, the Board desires to hold a public hearing on the proposed plans, specifications, budget and form of contract for the above project and consider bids submitted.

NOW, THEREFORE, BE IT RESOLVED BY THE CLAYTON COUNTY BOARD OF SUPERVISORS AS FOLLOWS:

1. The Board directs the County Auditor to advertise for bids on the above project. Sealed bids will be received until 4:00 PM on April 20, 2023, at the Engineer's Office at 600 Gunder Road NE – Suite 14, Elkader, Iowa.
2. A mandatory pre-bid meeting for all General Contractors wishing to submit a bid on the project will be held at the construction site, 601 High Street NE, Elkader, Iowa at 4:00 PM, April 13, 2023.
3. A public hearing on the proposed plans, specifications, budget and form of contract for the addition and renovations of the existing Clayton County Secondary Roads maintenance building at 601 High Street NE, Elkader, Iowa, will be held on April 25, 2023 at 10:30 AM at the Board of Supervisors office at 600 Gunder Road, Elkader, Iowa. At the same time and place, the Board of Supervisors will also receive and consider bids for said construction that were previously opened.

County Engineer Casey Stickfort reviewed the proposed all systems overweight permit routes with the Board. Reimer moved to approve the map as presented with revisions. Doepcke seconded. Ayes: Doepcke, Peterson, Reimer. Motion carried. The official all system routes will be posted on the Iowa DOT's website.

The countywide safety committee meeting was cancelled.

/s/ Ray Peterson, Board of Supervisors Chair

Attest: Peggy K. Lane, Clayton County Deputy Auditor