

April 14, 2020

Meeting of the Clayton County Board of Supervisors at their office, 600 Gunder Road, Elkader, Iowa.

Present: Steve Doepcke (by phone), Sharon Keehner and Ray Peterson

Guests -- In Person: Myron Phelps, Rafe Koopman, Nancy Yelden; Electronic: Andy Loan, Sarah Moser, Mark Bolsinger, Sue Meyer, Linda Zuercher, Jean Gage, Patti Ruff, Jenna Pollock

Keehner moved, Doepcke seconded to approve the minutes of the April 7, 2020 meeting. Ayes: Doepcke, Keehner and Peterson. Motion carried.

Doepcke moved, Keehner seconded to approve the claims as presented totaling \$59,182.42. Ayes: Doepcke, Keehner and Peterson. Motion carried.

Keehner moved, Doepcke seconded to approve the Five Year Construction Program as presented by Engineer Rafe Koopman and to authorize the chair to sign. Ayes: Doepcke, Keehner and Peterson. Motion carried.

The Board received an update regarding public health concerns relating to COVID-19. Keehner moved, Doepcke seconded to direct county department heads and elected officials to determine which of their employees will be considered situationally essential for current duties and which employees are not, and that non-essential employees will receive paid administrative leave (stay at home and available for work), until the April 28, 2020 for the time that they are not considered essential. Ayes: Doepcke, Keehner and Peterson. Motion carried.

Keehner moved, Doepcke seconded to set policy that employees may face disciplinary action if found to be violating paid administrative leave (stay at home and available for work) and further direct employees to utilize compensatory time or vacation if you would like to be made unavailable for a period of time. Ayes: Doepcke, Keehner and Peterson. Motion carried. It was noted that county department heads and elected officials must be cognizant that employees may be away from their phones at times.

Attest:

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Ray Peterson  
Chairperson, Board of Supervisors

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Jennifer Garms  
Clayton County Auditor