



# CLAYTON COUNTY CONSERVATION

Promote the health and general welfare of the people; to model and encourage preservation, conservation, education and recreation through responsible use and appreciation of our natural resources and cultural heritage.

**August 8, 2023**

**BOARD MEETING Minutes**

**6pm Osborne Welcome Center**

Chairman, Daryl Landsgard called the meeting to order at 6:00pm. Members present included Larry Stone, Pam Vaske and Gary Kregel. Director Jenna Pollock was there as well as office staff, Molly Scherf.

Stone motioned to approve the agenda, second by Vaske. All voted in favor. Motion passed.

Kregel motioned to approve the minutes, seconded by Vaske. All voted in favor. Motion passed.

Scherf reviewed the monthly claims. Kregel motioned to approve the claims, Second by Stone. All voted in favor, motion passed.

Scherf reviewed the financial report finding no discrepancies.

## **New Business**

1. Consider awarding bids for Osborne Campground Project:
  - a. Earthwork/Grading Package: 3 bids were submitted-- Lahr Custom Excavating \$355,301.50, CJ Moyna & Sons LLC \$638,900, and Ray's Excavating \$307,765  
Kregel motioned to approve the bid from Ray's Excavating for \$307,765.00, seconded by Stone. All voted in favor. Motion passed.
  - b. Utilities Package (Water & Sewer): 4 bids were submitted – Lahr Custom Excavating \$150,325, CJ Moyna & Sons LLC \$381,600, Erickson HHD (boring only) \$5,445, and Vorwald Enterprises, Inc. \$188,602.51  
Kregel motioned to approve the bid from Lahr Custom Excavating for \$150,325.00, seconded by Vaske. All voted in favor. Motion passed.
  - c. Utilities Package (Electrical): 1 bid was submitted – Chris's Complete Construction \$102,870.  
Vaske motioned to approve the bid from Chris's Complete Construction for \$102,870, seconded by Kregel. All voted in favor. Motion passed.
  - d. Shower house Package: 1 bid was submitted by Huffcutt for \$171,025.  
Kregel motioned to approve the bid from Huffcutt for \$171,025, seconded by Vaske. All voted in favor. Motion passed. (Bid did not include the cement pad or plumbing)
2. Consider accepting quotes for Inn Cleaning Services:  
No bids were received by deadline. Pollock will advertise in papers.
3. Consider awarding LP Contract for winter 2023-2024: 2 bids were submitted – Mulgrew Oil and Propane Co. \$1.279/gallon for a total of \$7,674 for 6,000 gallons, Three Rivers FS \$1.39/gallon for a total of \$8,340 for 6,000 gallons.  
Stone motioned to accept the contract from Mulgrew Oil and Propane for \$1.279/gallon, seconded by Vaske. All voted in favor. Motion passed.

### **Old Business**

1. Inn Update- Pollock reported the doors have arrived and are soon to be installed. Painting on the front porch as well as sealing the main concrete floors is underway and soon to be completed. Steeges submitted Pay App #10 but it hasn't been approved by Mike Tucker. Pollock is waiting for the change orders and sign off by Mike Tucker and will do payout after final inspection.

**Upcoming Programs/Events** available at [www.claytoncountyconservation.org](http://www.claytoncountyconservation.org)

### **Director's Report/Updates/Communications**

Welcome Center numbers included 842 individuals and 238 groups in July.

Env. Edu. Numbers for the past month included 33 presentations, 257 youth and 501 adults, 82.5 hours

1. USDA/FSA FPE-EWP site inspection and recommendations: The inspectors of the site recommended putting this site into trees due to the saplings that continue to come up. But the board's goal of the site is to allow flood waters to flow through and not collect debris. The board recommended controlling the tree issues with mowing, spraying and burning.
2. USDA Inspection and follow-up: Staff member, Ean Popenhagen, met with the inspector. We passed but she did let us know that they will begin inspecting all avian species beginning in August. We will need to submit records and enrichment programs to them as well as continue reporting to the DNR and US Fish and Wildlife. A double fence is needed for the turkey pen and Pollock will address this issue soon.
3. DNR Public Water Supply inspection and follow-up: We have passed the multiple inspection stops at Osborne. We need to check that the Culligan water softener is labeled for public consumption and make an edit to our recording spreadsheets.

**Meeting Adjourned:** Stone motioned to adjourn, and Kregel seconded at 6:45 pm. Motion passed.

**Next meeting scheduled:** September 12, 2023 Osborne 6pm