

February 3, 2026

Meeting at 9:00 AM of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.

Present: Steve Doeppke, Ray Peterson, and Doug Reimer

Guests: Brian Harbaugh, Douglas Puffett, Garrett Baumgartner, Shawn Wirkler, Terry Doeppke, Lee Embretson, Caytee Jones, Anne Osmundson, Bruce Collins, Darla Kelchen, Mark Kautman, Brent Ostrander, Mason Kwilinski, Casey Stickfort, Linda Zuercher, Andy Loans, Jenna Van Meeteren, Kaitlyn Kuehl-Berns, and Jennifer Garms

Reimer moved, Doeppke seconded to approve the meeting minutes for January 27, 2026. Ayes: Doeppke, Peterson, Reimer. Motion carried.

Doeppke moved, Reimer seconded to approve the claims as presented totaling \$404,603.81. Ayes: Doeppke, Peterson, Reimer. Motion carried.

Garrett Baumgartner provided an Information Technology departmental update.

Reimer moved, Doeppke seconded to approve a cigarette permit for FS of Iowa LLC DBA Crossroads #8. Ayes: Doeppke, Peterson, Reimer. Motion carried.

Doeppke moved, Reimer seconded to approve a Class E Retail Alcohol Liquor License for FS of Iowa LLC DBA Crossroads #8. Ayes: Doeppke, Peterson, Reimer. Motion carried.

Lee Embretson and Bruce Collins provided a departmental update and reviewed the FY2027 budget request with the Board for the Pioneer Cemetery Commission.

Darla Kelchen provided a program update and made a FY2027 funding request for Clayton County Development Group.

Reimer moved, Doeppke seconded a wage certification of 79% for Mason Kwilinski as Deputy Sheriff effective February 2, 2026. Ayes: Doeppke, Peterson, Reimer. Motion carried.

The Board worked on the FY2027 County Budget.

Bids received for the project FM-C022(109)-55-22 for bridge deck overlay on C9Y over Panther Creek and over Plum Creek, S22 and S26, T91N, R1W, included: Hawkeye Paving Corp, \$412,538.20; Jasper Construction Services, Inc, \$506,714.70; Taylor Construction, \$451,359.64; Craemer and Assoc Inc, \$475,933.03; and Wicks Construction Inc, \$355,579.64. Doeppke moved, Reimer seconded to award the bid for the project FM-C022(109)-55-22 for bridge deck overlay on C9Y over Panther Creek and over Plum Creek, S22 and S26, T91N, R1W, to Wicks Construction Inc, \$355,579.64. Ayes: Doeppke, Peterson, Reimer. Motion carried.

Doeppke moved, Reimer seconded to approve resolution #8-2026 "Bridge Deck Overlay, Project FM-C022(109)—55-22." Roll Call Vote: Doeppke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #8-2026  
BRIDGE DECK OVERLAY, PROJECT FM-C022(109)—55-22

WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes that Bridge Deck Overlay on C9Y over Panther Creek and over Plum Creek, S22 and S26, T91N, R1W, FM-C022(109)--55-22, hereafter referred to as "the project" is in the best interest of Clayton County, Iowa, and the residents thereof. The project is defined as a bridge deck overlay on C9Y (Great River Road) over Panther Creek Section 22 of T91N R01W and on C9Y (Great River Road) over Plum Creek Section 26 of T91N R1W.

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Clayton County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by the Board to accept the bid from WICKS CONSTRUCTION INC., in the amount of \$355,579.64 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Clayton County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Casey Stickfort, the County Engineer for Clayton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Reimer moved, Doeppke seconded to approve the purchase of a 2017 F550 Bucket Boom Truck for \$55,000.00 from RV Auto Sales in Pennsylvania. Ayes: Doeppke, Peterson, Reimer. Motion carried.

Engineer Casey Stickfort provided a departmental update and reviewed the FY2027 budget request with the Board.

Doeppke moved, Reimer seconded to approve resolution #9-2026 "Acceptance of Minor Subdivision Plat of Radloff Subdivision." Roll Call Vote: Doeppke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #9-2026  
ACCEPTANCE OF MINOR SUBDIVISION PLAT OF RADLOFF SUBDIVISION

Accepting the final plat of Radloff Subdivision located in portions of the fractional Southeast Quarter of the Southwest Quarter of Section 26, Township 92 North, Range 4 West of the 5th P.M., Clayton County, Iowa, and more particularly described in "Exhibit A".

WHEREAS, there has been submitted to the Board of Supervisors of Clayton County, Iowa, a plat of real property hereinafter designated as a Radloff Subdivision located in portions of the fractional North Half of Section 5, Township 94 North, Range 3 West of the 5th P.M., Clayton County, Iowa, and more particularly described in "Exhibit A".

WHEREAS, Glenn A. Radloff and Rita D. Radloff, owners of said real property, have executed and acknowledged an instrument consenting to said plat.

WHEREAS, it appears that said plat complies with all requirements of Chapters 354 and 355 of the Code of Iowa.

WHEREAS, the Clayton County Subdivision Review Committee has recommended approval of said subdivision, affirming that it has complied with all the regulations of Clayton County, Iowa.

THEREFORE BE IT RESOLVED by the Clayton County Board of Supervisors that the Board approves the final minor subdivision plat submitted by Glenn A. Radloff and Rita D. Radloff, owners, Clayton County, Iowa, and described above.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this resolution for recording with said Plat and supporting documents in the offices of the County Recorder and the County Auditor of Clayton County, Iowa.

There was discussion regarding having a separate resolution for the Supervisors compensation. Reimer voiced his opinion that the Supervisors should take no increase (0%) citing comparisons to like counties and budget concerns. Peterson and Doeppke saw other counties approve around 3% and voiced that they should get the same increase as other elected officials. Doeppke moved, Peterson seconded to approve resolution #10-2026 "FY2027 Compensation Board Schedule" (with 3% included). Roll Call Vote: Doeppke-aye, Peterson-aye, Reimer-nay. Motion carried.

RESOLUTION #10-2026  
FY2027 COMPENSATION BOARD SCHEDULE

WHEREAS, the Clayton County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Clayton County Compensation Board met on January 7, 2026, and made the following salary recommendations (with rounding adjustments) for the following elected officials for the fiscal year beginning July 1, 2026:

| Elected Official                            | Current Salary | Proposed Increase |       | Recommended Salary |
|---------------------------------------------|----------------|-------------------|-------|--------------------|
| Supervisors                                 | \$41,016.00*   | \$2,871.12        | 7.00% | \$43,887.12        |
| *\$1,000.00 additional for Supervisor chair |                |                   |       |                    |

THEREFORE, BE IT RESOLVED that the Clayton County Board of Supervisors approves the salaries (with rounding adjustments) for elected officials for the fiscal year beginning July 1, 2026 as follows.

| Elected Official                            | Approved Salary | Approved Increase |       |
|---------------------------------------------|-----------------|-------------------|-------|
| Supervisors                                 | \$42,246.00     | \$1,230.48        | 3.00% |
| *\$1,000.00 additional for Supervisor chair |                 |                   |       |

Peterson moved, Doeppke seconded to approve resolution #11-2026 "FY2027 Compensation Board Schedule" (with 3% included). During the discussion period, Reimer moved to amend the motion to alter the percentage from 3% to 4.5%. The amendment to the motion died for lack of a second. A roll call vote on the original motion was called: Doeppke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #11-2026  
FY2027 COMPENSATION BOARD SCHEDULE

WHEREAS, the Clayton County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Clayton County Compensation Board met on January 7, 2026, and made the following salary recommendations (with rounding adjustments) for the following elected officials for the fiscal year beginning July 1, 2026:

| Elected Official | Current Salary | Proposed Increase |       | Recommended Salary |
|------------------|----------------|-------------------|-------|--------------------|
| Attorney         | \$101,294.00   | \$7,090.58        | 7.00% | \$108,384.58       |
| Auditor          | \$75,421.00    | \$5,279.47        | 7.00% | \$80,700.47        |
| Recorder         | \$75,421.00    | \$5,279.47        | 7.00% | \$80,700.47        |
| Sheriff          | \$108,285.00   | \$7,579.95        | 7.00% | \$115,864.95       |
| Treasurer        | \$75,421.00    | \$5,279.47        | 7.00% | \$80,700.47        |

THEREFORE, BE IT RESOLVED that the Clayton County Board of Supervisors approves the salaries (with rounding adjustments) for elected officials for the fiscal year beginning July 1, 2026 as follows.

| Elected Official | Approved Salary | Approved Increase |       |
|------------------|-----------------|-------------------|-------|
| Attorney         | \$104,333.00    | \$3,038.82        | 3.00% |
| Auditor          | \$77,684.00     | \$2,262.63        | 3.00% |
| Recorder         | \$77,684.00     | \$2,262.63        | 3.00% |
| Sheriff          | \$111,533.00    | \$3,248.55        | 3.00% |
| Treasurer        | \$77,684.00     | \$2,262.63        | 3.00% |

/s/ Ray Peterson, Board of Supervisors Chair  
Attest: Jennifer Garms, Clayton County Auditor