



**Clayton County Emergency Management Commission Meeting
February 12, 2019**

Call to order the EMA public meeting

Meeting was called to order at 1900 by Chairman Jason Echard

Roll call of voting members

Josh Pope (Elkader), Sheriff Mike Tschirgi (CCSO), Jason Echard (Chairman, McGregor), Sarah Moser (EMA, Secretary)

Approval of Agenda

Motioned to approve by Josh Pope with the correction to changing the fiscal year below to 2020 instead of 2018, second by Sheriff Tschirgi, carried unanimously.

Approval of past meeting minutes

Motioned by Sheriff Tschirgi, second by Josh Pope, carried unanimously.

**Presentation and public comments on proposed budget and tax rate for FY 2020
EMA budget review comments**

No public present for the meeting.

Close public hearing

Public hearing closed at 1904.

Review and approval/revision of FY 2020 budget

Motioned by Sheriff Tschirgi to approve the budget, second by Josh Pope, carried unanimously.

Summary of work

Sarah provided updates on major events (gas leak, power outage, possible evacuation, and extreme cold), training, new EMA vehicle, request for proposal for the Hazardous Mitigation Plan update, and Emergency Support Functions (ESFs) that are due to be updated this year.

Scope of work

Sarah has completed a draft application for Storm Ready. She is looking to go to the weather service in La Crosse in the next couple months to meet the new staff and fulfill a requirement on the application. Sarah is going to set up a meeting with Chad Werger to finalize SOGs for severe weather to ensure we meet the



criteria.

Sarah is helping coordinate and instruct a 2 day workshop for schools with the Clayton County Violent Intruder Coalition. This is a follow up for the Senate file last summer requiring schools to have a high quality Emergency Operations Plan. Sarah is looking into providing schools with a weather radio should they complete the workshop.

There are a couple training opportunities coming up: Wide Area Search and Coalition- Building for Countering Violent Extremism and Community Resilience.

Due to the power outage, Sarah has begun working on a Community Emergency Response Team (CERT). She is starting with Guttenberg as she already has volunteers there. This group would help set up and run a shelter should it be needed. If this first CERT goes well we will add additional groups to the other cities.

Official Publication for EMA

Sarah asked about deciding on an official publication since she can find no documentation on one. Sheriff Tschirgi suggested following up with Auditor Jennifer Garms to see the Board of Supervisors' process for it.

Transfer Switch

We have had a transfer switch for a generator for many years that has never been used. Sarah advised the Board of Supervisors is looking into permanent generators at the county office building and courthouse. However, should it not be needed can we sell it. The City of Guttenberg has shown interest in purchasing. Sheriff Tschirgi advised if the county doesn't need it, have Guttenberg make an offer.

Open session/new business

No new business.

Close of meeting

Next meeting April 23, 2019 at 1900. Sheriff Tschirgi motioned for adjournment, second by Josh Pope, carried unanimously at 1916.

Respectfully submitted,

Sarah Moser